RN and LPN Reactivation/Reinstatement

1. **Apply** at [https://elicense.ohio.gov/OH_CommunitiesLogin](https://elicense.ohio.gov/OH_CommunitiesLogin) using the Reactivation/Reinstatement application. If you are not registered in Ohio eLicense, click on the “Do You Need Help Registering?” link. For questions, email renewal@nursing.ohio.gov.

2. **Complete Continuing Education (CE) requirements, as specified below,** and upload the CE documents through the online application. Note that all CEs must have been completed during the 24-month period immediately BEFORE the date of the Reactivation/Reinstatement application.

   a. CE documents must be in the form of a completion certificate issued by the CE provider and include the provider name, number of contact hours, and name of the OBN approver. A school transcript may also be submitted.

   b. Category A is CE on Ohio Law and Rules that is approved by an OBN Approver or offered by an OBN approved provider unit headquartered in Ohio.

   c. For detailed information/FAQs about CE, go to [www.nursing.ohio.gov](http://www.nursing.ohio.gov).

3. **Complete BCI (Civilian) and FBI (Federal) criminal records checks (CRCs) if your license has been inactive or lapsed for 5 years or more.** (See Rule 4723-14-03(E), OAC.)
   a. Go to [www.nursing.ohio.gov](http://www.nursing.ohio.gov) for information about obtaining and submitting CRCs.

   **Has your Ohio license been inactive or lapsed less than 2 years?**
   
   **OR**
   
   **Do you have a current, valid license in another jurisdiction?**

   If you answer yes to either one of these questions, then the following 24 Contact Hours of CE are required:

   Category A – Ohio Law and Rule – 1 hour
   General Nursing Practice – 23 hours

   All CEs must have been completed during the 24-month period immediately BEFORE the date of the reinstatement or reactivation application.

   **Has your Ohio license been inactive or lapsed 2 years or more?**
   
   **AND**
   
   **You do not have a current, valid license in another jurisdiction?**

   If you answer yes to both of these questions, then the following 24 Contact Hours of CE are required:

   Category A – Ohio Law and Rule – 2 hours (scopes of practice RNs and LPNs, standards of safe practice, and nursing delegation)
   Critical Thinking, Clinical Reasoning Nursing Process, or Nursing Judgment – 6 hours
   Pharmacology – 6 hours (drug classifications, medication errors, and patient safety)
   Clinical or Organizational Ethical Principles – 2 hours
   Content relevant to Nurse’s Practice – 8 hours

   All CEs must have been completed during the 24-month period immediately BEFORE the date of the reinstatement or reactivation application.

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